

# MTN 037 Blood Samples

# LDMS Specimen Tracking Sheet

For login of MTN 037 stored specimens into LDMS

<b>Participant ID</b> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> </div> <div style="text-align: center;"> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> </div> <div style="text-align: center;"> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> </div> </div> <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> <span>Site Number</span> <span>Participant Number</span> <span>Chk</span> </div>	<b>Visit Code</b> <div style="display: flex; justify-content: center; align-items: center;"> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <span style="margin: 0 5px;">.</span> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> </div>	<b>Specimen Collection Date</b> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> </div> <div style="text-align: center;"> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> </div> <div style="text-align: center;"> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 20px; border: 1px solid black;" type="text"/> </div> </div> <div style="display: flex; justify-content: space-around; font-size: small; margin-top: 5px;"> <span>dd</span> <span>MMM</span> <span>yy</span> </div>
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# of TUBES or SPECIMENS	PRIMARY SPECIMEN Blood (BLD) Additive: EDT	COLLECTION TIME hh:mm 24-hr clock	INSTRUCTIONS FOR PROCESSING  Aliquot Derivative: PL1
<input type="checkbox"/>	<i>Plasma Archive/Storage</i>		Store in aliquots of 1.0 ml. If held at room temperature, plasma must be frozen within 4 hours of collection. If refrigerated or on ice, plasma must be frozen within 24 hours of collection.          Store in 1.0 ml aliquots and freeze within 8 hours of collection. Enter <b>PK</b> into Other Spec ID field of LDMS.
<input type="checkbox"/>	<i>Plasma PK Pre-dose</i>		
<input type="checkbox"/>	<i>Plasma PK 1 hour</i>		
<input type="checkbox"/>	<i>Plasma PK 2 hour</i>		
<input type="checkbox"/>	<i>Plasma PK 3 hour</i>		
<input type="checkbox"/>	<i>Plasma PK 4 hour</i>		
<input type="checkbox"/>	<i>Plasma PK 5-6 hour (Log in as 6 hr)</i>		
<input type="checkbox"/>	<i>Plasma PK 24 hour</i>		
<input type="checkbox"/>	<i>Plasma PK 48 hour</i>		

**Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Initials:** \_\_\_\_\_ **LDMS Data Entry Date:** 

 / \_\_\_\_\_  
Sending Staff
Receiving Staff
dd
MMM
yy
LDMS Staff

# MTN 037 Blood Samples

# LDMS Specimen Tracking Sheet

*For login of MTN 037 stored specimens into LDMS*

## MTN 037 LDMS Specimen Tracking Sheet (non-DataFax)

**Purpose:** This non-DataFax form is used to document collection and entry of MTN 026 specimens into the Laboratory Data Management System (LDMS).

**General Information/Instructions:** A copy of this form accompanies specimens for storage (in their original specimen collection containers) to the LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant's study notebook. This is not required, however. Because this form is a non-DataFax form, this form should NOT be faxed to SCHARP DataFax.

### Item-specific Instructions:

- **Visit Code:** Record the visit code of the visit at which the LMDS specimens were collected.
- **# of TUBES or SPECIMENS COLLECTED:** In the box provided, record the total number of tubes or specimens collected for that primary specimen type. If no LDMS specimens of the primary specimen type were collected, record "0."
- **Collection Time:** Record the time that the specimen collection was completed, using the 24-hour clock format.
- **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.
- **Initials – Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.
- **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.
- **LDMS Data Entry Date – LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS, records his/her initials here.

### LDMS CODES:

BLD: Whole Blood

EDT: EDTA

PL1: Single spun Plasma