**MTN-034**

**Non-Acceptor IDI Debriefing Report**

***Purpose:***

1. *Provide a general overview of the content discussed in the interview,*
2. *Record information that might not be reported otherwise (i.e. context and meaning of behaviors; e.g. non-verbal cues, emotional states, body language, etc.).*

***Instructions:***

*This report is to be completed by the interviewer on the same day as the interview and forwarded to RTI within one week of interview completion.   
The note-taker should be consulted to verify content and add detail where applicable. This report should be uploaded to the SFTP site as a Word document. Any relevant visual tools(e.g. images of visual probes) should be uploaded at the same time as the debrief report.*

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| --- | --- |
| **PTID:** | 123-12345-1 |
| **Site** | Choose an item. |
| **Interview date:** | Date of IDI |
| **Most recent visit #:** | Visit XX |
| **Interviewer:** | Interviewer’s Name |
| **Other staff present:** | Staff Name |
| **Person completing form:** | Staff Name |
| **Duration of IDI:** | XXH:XXM:XXS |
| **Interview Language(s):** | Language(s) |
| **Site reviewer:** | **No:** If “no,” reason why not  **Yes:** If “yes,” initials of reviewer |
| **Age at screening:** | XX |

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| **Debriefing Summary:** |

1. **What are your general impressions from the IDI today?** (*Describe in detail your subjective impressions of how the participants behaved, their emotional states [social, timid, excited, sad, laughed, bored, confused, uncomfortable, [dis]engaged etc.], and any other important information about the context, non-verbal communication and experience that might not be gathered from what will be transcribed).*

Sample text of general impressions

1. **Themes or ideas discussed** *(Describe in detail the most important ideas discussed within each of the FGD or IDI main topic areas and any important issues that were raised.)*
   1. **Understanding the Participants life** *(e.g. participant’s day to day life, important people in one’s life, motivation for joining REACH, influence of others on decision to join, community opinions on study, effects of study on daily life, disclosure of the study to partners, family, etc.):*

Sample text about participant’s life

* 1. **Product acceptability, attitudes, and use experience** *(e.g. participant’s experience with using study products, side effects due to products, likes and dislikes, opinion on being required to try each study product before getting to choice.):*

Sample text about product acceptability

* 1. **Product choice and preferences** *(e.g. thoughts of both products, details on choice, motivations to use, feelings, other people’s influence decision not to use products, etc..):*

Sample text about product choice and preferences

* 1. **Health and Wellness** *(e.g. HIV prevention, future plans, care-seeking, challenges to care access, study products influence on healthy lifestyle, understanding of the study products):*

Sample text about health and wellness

1. **Were there any other important issues, unexpected or unanticipated findings?** *(Record anything unexpected, unanticipated, or new that was learned from this IDI.)***:**

Sample text about other findings

1. **Were there any potential Social Harms (SH), Adverse Events (AE), or Protocol Deviations (PD) mentioned in the interview today**?

No  Yes *(Record what was mentioned during the interview and the action taken to report the potential AE/SH/PD or refer the participant, if applicable.)*

[Sample text about social harms, adverse events, or protocol deviations]