

accommodation booking form

THE WESTIN
CAPE TOWN

MTN 2017 (Microbicides Trial Network) (Ref: 958066)
15 – 23 September 2017

For any additional queries relating to your booking please contact **Ashleigh Wiblin** on **ashleigh.wiblin@westin.com** or on **+27 21 412 9999**

Group Negotiated Rates:

- | | |
|--|--|
| <input type="checkbox"/> Deluxe Single (R 3,200) | <input type="checkbox"/> Deluxe Double (R 3,550) |
| <input type="checkbox"/> Executive Club Single (R 3,600) | <input type="checkbox"/> Executive Club Double (R 3,950) |

Room Preference*

- King Twin

**Bed and room preferences are subject to availability and will be confirmed on making the reservation.*

Arrival and Departure:

Date of arrival (dd/mm/ccyy): Time:

Date of departure (dd/mm/ccyy): Time:

Contact Details:

Company name			
First Name			
Last Name			
Address			
Postal Code			
Telephone		Email	
Nationality		SPG Number	

Included:

The above rates are quoted per room, per night. The rates include 14 % vat. The rate includes the government levy @ 1% of total accommodation value. It also includes breakfast, complimentary access to the spa, WIFI and shuttle to and from the Waterfront. The rate is valid for seven days before and after the conference dates.

Airport Transfers:

Luxury Sedan: R525-00 one way with a surcharge of R100-00 per hour between 23h00 and 06h00

Luxury 7 seater: 1 - 3 Guests, R650-00 one way / 4 - 7 Guests, R800-00 one way.

****please contact the coordinator (details above) to book your transfer***

Should you wish to pay via EFT kindly note this on the form and an invoice will be sent along with the relevant confirmation.

Please ensure that a valid email address is attached as a secure link will be sent via email for credit card payments

Please be advised that the following deposits will be taken from the credit card provided:

- **On making the reservation - one night's accommodation**
- **30 days prior to check in - full pre-payment**

Cancellation Policy:

Cancellation or reduction in length of stay

- 60-30 days prior to arrival any cancellations or reduction in stay will be charged one night's accommodation.
- Less than 30 days prior to arrival any cancellations or reduction in stay will be charged in full for the accommodation booked.

No shows

No shows will be charge full cancellation for the total nights booked

By your signature hereto, you are accepting all terms and conditions specified on this form and confirm that all information given is current and accurate.

Signature _____