For follow-up visits, retention will be based on whether participants complete scheduled visits within the allowable visit window.

At the end of the study, retention will be based on whether participants complete the Week 16 Study Termination Visit.

95% target for both measures
Site-Specific Retention Plans

Some Operational Considerations

Reference SSP Section 7
Site Specific Retention Plans

- Site-specific retention goals
- Methods for tracking retention
- Procedures for collecting and reviewing/updating locator information
- Visit reminder methods and timeframes
- Site-specific definition of “adequate” locator information
  - What is adequate locator information at your site?
Site Specific Retention Plans

- Methods and timeframes for identifying missed appointments
- Methods for timely evaluation of the utility of retention methods
- Ethical and human subjects considerations
- Staff responsibilities for all of the above
- QC/QA procedures related to the above
Operational Tips and Reminders

- Designate a Retention Coordinator who is responsible for tracking retention rates and managing retention efforts over time.
- Hold monthly meetings among staff involved in retention to discuss current and ongoing strategies.
- Discuss retention issues and strategies at monthly study team meetings.
What are your questions?