<table>
<thead>
<tr>
<th># of TUBES or SPECIMENS</th>
<th>PRIMARY SPECIMEN</th>
<th>PRIMARY ADDITIVE</th>
<th>ALIQUOT DERIVATIVE</th>
<th>ALIQUOT SUB ADD/DER</th>
<th>INSTRUCTIONS FOR PROCESSING LAB</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔️</td>
<td>Vaginal Biopsies – Gene Expression (VGL)</td>
<td>RNL</td>
<td>BPS</td>
<td>N/A</td>
<td>Store at 4°C overnight then transfer to ≤-70°C. Must be stored at ≤-70°C for a minimum of 24 hours prior to shipping.</td>
</tr>
<tr>
<td>✔️</td>
<td>Rectal Biopsies – Gene expression microarrays (FSR)</td>
<td>RNL</td>
<td>BPS</td>
<td>N/A</td>
<td>Store at 4°C overnight then transfer to ≤-70°C. Must be stored at ≤-70°C for a minimum of 24 hours prior to shipping.</td>
</tr>
<tr>
<td>✔️</td>
<td>Rectal Biopsy – Histology (FSR)</td>
<td>FOR</td>
<td>BPS</td>
<td>N/A</td>
<td>Store at room temperature.</td>
</tr>
</tbody>
</table>
| ✔️                      | Rectal Biopsy – Proteomics (FSR) | NON | BPS | N/A | Time Frozen: ____:____ Hour: Min  
Freeze at ≤-70°C within 2 hours of collection.  
Enter PRO into Other Spec ID field of LDMS. |
| ✔️                      | Urine from hCG (URN) | NON | URN | N/A | Store as many 1ml aliquots as possible. Store at 4°C until freezing.  
Time Frozen: ____:____ Hour: Min  
Freeze at ≤70°C within 8 hours of collection. |

Comments: ________________________________

Initials:  
Sending Staff  
Receiving Staff  
LDMS Data Entry Date: dd MMM yy

Version 1.0, 11-SEP-13
**MTN-014 Screening Visit LDMS Specimen Tracking Sheet**

*For login of stored specimens into LDMS*

**Purpose:** This non-DataFax form is used to document collection and entry of study specimens into the Laboratory Data Management System (LDMS).

**General Information/Instructions:** A copy of this form accompanies specimens for storage (in their original specimen collection containers) to the LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant’s study notebook. This is not required, however. Because this form is a non-DataFax form, this form should **NOT** be faxed to SCHARP DataFax.

**Item-specific Instructions:**

- **Visit Code:** Record the visit code of the visit at which the specimens were collected.

- **TUBES or SPECIMENS COLLECTED:** In the box provided, record the total number of tubes or specimens collected for that primary specimen type. If no LDMS specimens of the primary specimen type were collected, record “0.”:

- **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.

- **Initials – Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.

- **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.

- **LDMS Data Entry Date – LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS, records his/her initials here.

**LDMS CODES:**

- BPS: Biopsy
- FOR: Formalin
- FSR: Rectal biopsy by flexible sigmoidoscopy
- RNL: RNALater
- URN: Urine
- VGL: Vaginal