# MTN 026 Female Specimens

LDMS Specimen Tracking Sheet

For login of MTN 026 stored specimens into LDMS

<table>
<thead>
<tr>
<th>Participant ID</th>
<th>Visit Code</th>
<th>Specimen Collection Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Number</td>
<td>Participant Number</td>
<td>Chk</td>
</tr>
<tr>
<td></td>
<td>dd MMM yy</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th># of TUBES or SPECIMENS</th>
<th>PRIMARY SPECIMEN</th>
<th>PRIMARY ADDITIVE</th>
<th>ALIQUOT DERIVATIVE</th>
<th>ALIQUOT SUB ADD/DER</th>
<th>INSTRUCTIONS FOR PROCESSING</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cervicovaginal Fluid – PK (CVF)</td>
<td>NON</td>
<td>SWB</td>
<td>N/A</td>
<td>Post-weight Pre-weight Net weight: Post-weight Pre-weight Net weight</td>
</tr>
<tr>
<td></td>
<td>PK Time Point (circle one at Vst 13.0 only):</td>
<td>30-60 min or 120 min</td>
<td>Collection Time: : Min</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Collection Time: : Min</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cervicovaginal Lavage – PD/PK (CVL)</td>
<td>NSL</td>
<td>FLD</td>
<td>N/A</td>
<td>Store supernatants in aliquots of 1.0 ml. Freeze at ≤-70°C within 8 hours of collection.</td>
</tr>
<tr>
<td></td>
<td>Collection Time: : Min</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cervical Biopsies – PK (CVB)</td>
<td>NON</td>
<td>BPS</td>
<td>N/A</td>
<td>1 ___________ - ___________ = ___________ mg</td>
</tr>
<tr>
<td></td>
<td>PK Time Point (circle one at Vst 13.0 only):</td>
<td>30-60 min or 120 min</td>
<td>Collection Time: : Min</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 ___________ - ___________ = ___________ mg</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Time Frozen: : Min</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Freeze at ≤-70°C within 2 hours of collection.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Initials: Sending Staff Receiving Staff LDMS Data Entry Date: dd MMM yy / LDMS Staff

Version 1.0, 06-SEP-17
MTN 026 Female Specimens  LDMS Specimen Tracking Sheet
For login of MTN 026 stored specimens into LDMS

MTN 026 LDMS Specimen Tracking Sheet (non-DataFax)

**Purpose:** This non-DataFax form is used to document collection and entry of MTN 026 specimens into the Laboratory Data Management System (LDMS).

**General Information/Instructions:** A copy of this form accompanies specimens for storage (in their original specimen collection containers) to the LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant’s study notebook. This is not required, however. Because this form is a non-DataFax form, this form should NOT be faxed to SCHARP DataFax.

**Item-specific Instructions:**
- **Visit Code:** Record the visit code of the visit at which the LMDS specimens were collected.
- **# of TUBES or SPECIMENS COLLECTED:** In the box provided, record the total number of tubes or specimens collected for that primary specimen type. If no LDMS specimens of the primary specimen type were collected, record “0.”
- **Collection Time:** Record the time that the specimen collection was completed, using the 24-hour clock format.
- **Time Frozen:** Record the time the specimen was frozen using the 24-hour clock format.
- **Post-weight:** Record the weight of the collection device after the sample has been collected.
- **Pre-weight:** Record of the weight of the collection device prior to the sample being collected.
- **Net-weight:** Subtract the pre-weight from the post-weight and record the difference.
- **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.
- **Initials – Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.
- **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.
- **LDMS Data Entry Date – LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS, records his/her initials here.

**LDMS CODES:**
- BPS: Biopsy
- CEN: Fresh Cells from a non-blood specimen
- CVB: Cervical Biopsy
- CVF: Cervicovaginal Fluid
- CVL: Cervicovaginal Lavage
- FLD: Fluid
- NSL: Normal Saline
- SWB: Swab
- NON: None

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