**[Sample] Informed Consent Coversheet for MTN-033**

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| **Name or PTID:** |  |
| **Name of study staff person completing informed consent process/discussion (and this coversheet):** |  |
| **Date of informed consent process/discussion:** |  |
| **Start time of informed consent process/discussion:** |  |
| **Is the participant of legal age to provide independent informed consent for research?** | Yes  No ⇒ STOP. Participant is not eligible for MTN-033. |
| **Can the person read and understand English?** | Yes:  No ⇒ STOP. Participant is not eligible for MTN-033. |
| **Version number/date of informed consent form used during informed consent process/discussion:** |  |
| **Were all participant questions answered?** | Yes  No ⇒Explain in Notes/Comments.  NA (participant had no questions) |
| **Did the participant comprehend all information required to make an informed decision?** | Yes  No ⇒ Explain in Notes/Comments. |
| **Was the participant given adequate time and opportunity to consider all options, in a setting free of coercion and undue influence, before making an informed decision?** | Yes  No ⇒ Explain in Notes/Comments. |
| **Did the participant choose to provide written informed consent?** | Yes  No ⇒ STOP. Participant is not eligible for MTN-033. |
| **Did the participant accept a copy of the informed consent form?** | NA (participant chose not to provide informed consent)  Yes  No ⇒ Offer alternative form of study contact information |
| **End time of informed consent process/discussion:** |  |
| **Was informed consent signed prior to conducting study procedures listed in the ICF?** | Yes  No ⇒ Explain in Notes/Comments. |
| **Notes/Comments (include any deviation from SOP; continue on back if needed):** | |
| **Signature of study staff member completing informed consent process/discussion (and this coversheet):** |  |