

# MTN 039 Blood Samples

# LDMS Specimen Tracking Sheet

For login of MTN 039 stored specimens into LDMS

Participant ID			Visit Code	Specimen Collection Date		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site Number	Participant Number	Chk		dd	MMM	yy
# of TUBES	PRIMARY SPECIMEN Blood (BLD) Additive: EDT	COLLECTION TIME hh:mm 24-hr clock	INSTRUCTIONS FOR PROCESSING  Aliquot Derivative: PL1			
<input type="checkbox"/>	Plasma Archive/Storage		Keep refrigerated or on ice. Process and freeze aliquots of plasma within 4 hours of collection.			
<input type="checkbox"/>	Plasma PK Pre-dose/baseline		Keep refrigerated or on ice. Process and freeze aliquots of plasma within 1 hour of collection. Enter <b>PK</b> into Other Spec ID field of LDMS.			
<input type="checkbox"/>	Plasma PK 1 hour					
<input type="checkbox"/>	Plasma PK 2 hour					
<input type="checkbox"/>	Plasma PK 4 hour					
<input type="checkbox"/>	Plasma PK 6 hour					
<input type="checkbox"/>	Plasma PK 24 hour					
<input type="checkbox"/>	Plasma PK 48 hour					
<input type="checkbox"/>	Plasma PK 72 hour					

**Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Initials:** \_\_\_\_\_ **LDMS Data Entry Date:**    /      
Sending Staff      Receiving Staff      dd      MMM      yy      LDMS Staff

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# LDMS Specimen Tracking Sheet

*For login of MTN 039 stored specimens into LDMS*

**Purpose:** This form is used to document collection and entry of MTN 039 specimens into the Laboratory Data Management System (LDMS).

**General Information/Instructions:** A copy of this form accompanies specimens for storage (in their original specimen collection containers) to the LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant's study notebook. This is not required, however.

## **Item-specific Instructions:**

- **Visit Code:** Record the visit code of the visit at which the LDMS specimens were collected.
- **# of TUBES:** In the box provided, record the total number of tubes or specimens collected for that primary specimen type. If no LDMS specimens of the primary specimen type were collected, record "0."
- **Collection Time:** Record the time that the specimen collection was completed, using the 24-hour clock format.
- **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.
- **Initials – Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.
- **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.
- **LDMS Data Entry Date – LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS, records his/her initials here.

## **LDMS CODES:**

BLD: Whole Blood

EDT: EDTA

PL1: Single spun Plasma