# MTN 039 Blood Samples

## LDMS Specimen Tracking Sheet
For login of MTN 039 stored specimens into LDMS

<table>
<thead>
<tr>
<th>Participant ID</th>
<th>Visit Code</th>
<th>Specimen Collection Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Number</td>
<td>Participant Number</td>
<td>Chk</td>
</tr>
<tr>
<td></td>
<td></td>
<td>dd MMM yy</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th># of TUBES</th>
<th>PRIMARY SPECIMEN</th>
<th>COLLECTION TIME</th>
<th>INSTRUCTIONS FOR PROCESSING</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Blood (BLD)</td>
<td>hh:mm</td>
<td>Aliquot Derivative: PL1</td>
</tr>
<tr>
<td></td>
<td>Additive: EDT</td>
<td>24-hr clock</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Keep refrigerated or on ice. Process and freeze aliquots of plasma within 4 hours of collection.</td>
</tr>
</tbody>
</table>

- [ ] Plasma Archive/Storage
- [ ] Plasma PK Pre-dose/baseline
- [ ] Plasma PK 1 hour
- [ ] Plasma PK 2 hour
- [ ] Plasma PK 4 hour
- [ ] Plasma PK 6 hour
- [ ] Plasma PK 24 hour
- [ ] Plasma PK 48 hour
- [ ] Plasma PK 72 hour

### Comments:

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Comments:______________________________________________________________________________

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Initials:  

 Sending Staff  Receiving Staff

LDMS Data Entry Date:  

 Sending Staff  Receiving Staff

Version 1.0 17-DEC-19
Purpose: This form is used to document collection and entry of MTN 039 specimens into the Laboratory Data Management System (LDMS).

General Information/Instructions: A copy of this form accompanies specimens for storage (in their original specimen collection containers) to the LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant’s study notebook. This is not required, however.

Item-specific Instructions:

• **Visit Code:** Record the visit code of the visit at which the LDMS specimens were collected.

• **# of TUBES:** In the box provided, record the total number of tubes or specimens collected for that primary specimen type. If no LDMS specimens of the primary specimen type were collected, record “0.”

• **Collection Time:** Record the time that the specimen collection was completed, using the 24-hour clock format.

• **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.

• **Initials – Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.

• **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.

• **LDMS Data Entry Date – LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS, records his/her initials here.

LDMS CODES:

BLD: Whole Blood  
EDT: EDTA  
PL1: Single spun Plasma