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| **Counselor:** | **PTID:** | **Site:** |
| **Date of Session:** | **Session Duration (minutes):** | **Visit Code:** |
| **Product using/initiating:**  **Ring  oral PrEP** | **Date of Review:** | **Reviewer:** |

*Please make a note if a session task was covered out of order, at a different point in the session.*

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| 1. Introduction, welcome, affirm attendance  Counselor welcomes or greets participant OR mentions that the visit will now shift to the counseling portion of the visit.  Thanks participant for coming  Affirms participant’s attendance (i.e., commitment to study, commitment to fighting HIV, effort to get to appointment, etc)  *Notes:* |
| 2. Reviews participant’s experience with the Ring or PrEP since last visit (depending on random assignment)  Asks participant if use was harder or easier than expected?  Assesses motivation for continued use  Shares information clearly  Responds to participants questions and concerns  *Notes:* |
| 3. Review of adherence goals from last session  Explores potential barriers and facilitators to adherence (i.e., What is going well? What is going not so well?)  Helps participant consider solutions to common barriers  Works on plan with participant  Assesses for changes in adherence goals until the next study visit  Reviews any upcoming travel or changes to participant’s schedule that may influence adherence  *Notes:* |
| 4. Provide drug level feedback to the participant (*if applicable for the visit)***N/A**  Introduces (or reminds) participant to the wireless symbols  Explains the high, medium, and low significance of symbols  Asks participant if they are ready to receive their drug level results  Provides results using correct key message from counseling manual  Explores participants feelings about the results  Responds to participant’s questions and concerns  *Notes:* |
| 5. Assist with adherence support options  Reminds the participant about the adherence support menu and options listed  Asks participant if there are other options she’d like to include  Reviews previous choices – what worked well and what didn’t work well  Encourages participant to pick items she thinks may work best for her until the next study visit  *Notes:* |
| 6. What else? Wrap-up  Invites discussion of additional questions and concerns  Asks again what questions remain, and thoroughly discusses until none remain (if necessary)  Acknowledges and appreciates the participant for coming to the appointment  Discusses plans for next session  Reminds participant to contact the clinic if she needs to talk or has questions  *Notes:* |

Overall Feedback

1. What did the counselor do well in this session?
2. What could the counselor improve on from this session?
3. Other general feedback for the counselor